

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 24, 2012 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Edward P. Ploszay	Chairperson
	Claudia Sarbit	Vice-Chairperson
	Derek Dabee	Trustee
	Ric Dela Cruz	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Evelyn Myskiw	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Duane Brothers	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Ploszay in the Chair.

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The meeting was called to order at 6:06 p.m.

**MINUTES**

Approved the minutes of the Inaugural Board Meeting of Monday, September 10, 2012 and the Regular Board Meeting of Monday, September 10, 2012.

**12B-023 – Approval of the Agenda**

Myskiw / McGowan

That the agenda for this meeting be approved as amended.

**Carried**

Observed a moment of silence in memory of Karen Hosegood, Teacher, École Riverbend Community School.

**12B-024 – Moved to Committee of the Whole at 6:09 p.m.**

Dela Cruz / Juan

That the Board move into Committee of the Whole.

**Carried**

Trustee Sarbit in the Chair.

**SUPERINTENDENTS' PERSONNEL REPORT****12B-025 – Superintendents' Personnel Report**

Myskiw / Dabee

That the Superintendents' Personnel Report be ratified.

**Carried**

**TEACHER APPOINTMENTS**

Appointed the following to part-time Limited Teacher-General (Term) contracts:

Jasmin McCuaig (.50), effective September 11, 2012 (indefinite)

Jennifer Pasternak (.25), effective September 4, 2012 to June 28 2013

**TEACHER LEAVE OF ABSENCE**

Granted Linda Mercier a full-time (1.00) leave of absence, without pay, effective September 4, 2012 to June 28, 2013.

**TEACHER MATERNITY AND PARENTAL LEAVES**

Granted Jennifer Lamoureux maternity and parental leave effective July 25, 2012 to July 25, 2013.

Granted Rhian Smith-Renaud maternity and parental leave effective September 17, 2012 to September 3, 2013.

Granted Natalie Trudeau maternity and parental leave effective October 29, 2012 to November 4, 2013.

Granted Michelle Vermette maternity and parental leave effective November 5, 2012 to November 4, 2013.

Granted Kimberly Zealand maternity and parental leave effective November 19, 2012 to November 19, 2013

## **SUPERINTENDENTS' PERSONNEL REPORT**

### TEACHER RESIGNATION

Received notice of intent to resign from Kimberley Corlett effective June 29, 2012.

### EDUCATIONAL ASSISTANTS LEAVES OF ABSENCE

Granted the following full-time (1.00) leaves of absence, without pay:

Heather La Liberte, September 4, 2012 to June 28, 2013  
 Bryan Robertson, September 4, 2012 to April 26, 2013  
 Chris Rossong, September 4, 2012 to February 5, 2013

### EDUCATIONAL ASSISTANT MATERNITY AND PARENTAL LEAVE OF ABSENCE

Granted Nichole Karpoff maternity and parental leave effective December 3, 2012 to December 3, 2013.

### SECRETARIAL-CLERICAL APPOINTMENT

Appointed Jacqueline Nikkel to a full-time (1.00) position effective September 20, 2012.

### COMMUNITY COORDINATOR RESIGNATION

Received notice of intent to resign from Colleen Zahedi effective September 23, 2012.

### IMMIGRANT TEACHER EDUCATION PROGRAM (ITEP) APPOINTMENTS

Appointed the following to the ITEP Program effective September 4, 2012 to June 28, 2013:

Monina Jocson	Swati Prabhakar
Marisol Manangan	Paramjeet Ranouta
Sadia Naseem	Shabnam Siddiqui

## **SUPERINTENDENTS' REPORT**

The following matters were received as information:

- 2012-2013 Divisional Plan Update.

## **SUPERINTENDENTS' REPORT**

- Poverty Simulation Debriefing.
- Maples Commons Update.
- Court of Queen's Bench Update between Seven Oaks School Division and Falcon Creek Industries et al.
- Summary of School Incidents Reported Electronically January 1, 2012 to June 30, 2012.
- Tender Summary Results - Andrews Early Learning Centre (Victory School Stand-Alone Childcare).
- CUPE Local 731 2012-2013 Election Results.
- SOTA Liaison Meetings Update.

Trustee Ploszay in the Chair.

### **12B-026 – SOTA Wine and Cheese – October 25, 2012**

Jaworski / Juan

That the Board respond to SOTA granting their request to hold a Wine and Cheese event on October 25, 2012 at Garden City Collegiate without charge provided that the event is alcohol free at the proposed time or begins no earlier than 5:00 p.m. if there will be a cash bar. Carried

### **12B-027 – By-Law No. 5-2012 (Ward Boundaries)**

Sawka / McGowan

Approved that By-Law No. 5-2012 for the purpose of changing ward boundaries be given first reading. Carried

### **12B-028 – Suspension of Regular Order of Business**

Sarbit / Juan

Approved that the Board suspend its regular order of business in order to give second and third reading to By-Law No. 5-2012 for the purpose of changing ward boundaries. Carried

### **12B-029 – By-Law No. 5-2012 (Ward Boundaries)**

Jaworski / Dabee

Approved that By-Law No. 5-2012 for the purpose of changing ward boundaries be given second reading. Carried

## 12B-030 – By-Law No. 5-2012 (Ward Boundaries)

Sawka / Jaworski

That By-Law No. 5-2012 for the purpose of changing ward boundaries be given third and final reading, be signed and sealed. **Carried**

### CONSENT AGENDA

## 12B-031 – Consent Agenda

Dela Cruz / Juan

That the Consent Agenda be approved. **Carried**

### Affinity Firestop Consultants Invoice No. 1205-05

That Invoice No. 1205-05 for the Maples Collegiate Roof Phase 2 project in the amount of \$2,252.25 be paid to Affinity Firestop Consultants.

### Agassiz Consulting Group Ltd. Invoice No. 8686

That Invoice No. 8686 for the Maples Collegiate Roof Phase 2 project in the amount of \$2,254.77 be paid to Agassiz Consulting Group Ltd.

### Kowalchuk Consulting Engineers Invoice No. 11-157-1

That Invoice No. 11-157-1 for the Maples Collegiate Roof Phase 2 project in the amount of \$7,927.50 be paid to Kowalchuk Consulting Engineers.

### Kowalchuk Consulting Engineers Invoice No. 11-157-2

That Invoice No. 11-157-2 for the Maples Collegiate Roof Phase 2 project in the amount of \$102.40 be paid to Kowalchuk Consulting Engineers.

### Master Roofing Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Maples Collegiate Roof Phase 2 project in the amount of \$293,317.50 be paid to Master Roofing Ltd.

### Statutory Holdback on Master Roofing Ltd. Certificate of Payment No. 1

That the Statutory Holdback on Certificate of Payment No. 1 for the Maples Collegiate Roof Phase 2 project in the amount of \$22,650.00 be paid to the SOSD/Master Roof 447 Maples Roof Phase 2 account.

## **CONSENT AGENDA**

### Master Roofing Ltd. Certificate of Payment No. 2

That Certificate of Payment No. 2 for the Maples Collegiate Roof Phase 2 project in the amount of \$146,658.75 be paid to Master Roofing Ltd.

### Statutory Holdback on Master Roofing Ltd. Certificate of Payment No. 2

That the Statutory Holdback on Certificate of Payment No. 2 for the Maples Collegiate Roof Phase 2 project in the amount of \$11,325.00 be paid to the SOSD/Master Roof 447 Maples Roof Phase 2 account.

### Mayer's Contract Interior Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Garden City Collegiate Science Lab project in the amount of \$68,912.90 be paid to Mayer's Contract Interior Ltd.

### Statutory Holdback on Mayer's Contract Interior Ltd. Certificate of Payment No. 1

That the Statutory Holdback on Certificate of Payment No. 1 for the Garden City Collegiate Science Lab project in the amount of \$5,321.46 be paid to the SOSD/Mayer's Contract 446 GCCI Science Lab account.

### Prairie Architects Inc. Invoice No. 3919

That Invoice No. 3919 for the new Amber Trails School project in the amount of \$260,507.58 be paid to Prairie Architects Inc.

### Stantec Consulting Invoice No. 392700

That Invoice No. 392700 for the Portable Classrooms FY12 project in the amount of \$3,826.20 be paid to Stantec Consulting.

## **NEW BUSINESS**

Trustee Myskiw commented on the following:

- West St. Paul Dress Code Policy
- Elwick Summer Arts Program.
- Divisional purchase of the Biovator.
- Victory School Unite to Change (Timetable).

## CONFERENCE REPORT

Adair Warren, Principal, Met School: MET School Big Bang Conference,\n August 7 to 10, 2012 - Providence, Rhode Island.

## CORRESPONDENCE

- R. Appelmans, Secretary-Treasurer, Winnipeg School Division: Rita Hildahl, Chair and Mark Wasyliw, Vice-Chair for the 2012-2013 school year.
- Robert Rivard, President, Manitoba School Boards Association: Letter to MASBO regarding MSBA Pension Plan Contribution Rates.
- Robert Rivard, President, Manitoba School Boards Association: Congratulatory letter to Brian Pallister, MLA Fort Whyte, new role as Leader of the Progressive Conservative Party in Manitoba.
- Evergreen School Division: Robert Arnason, Chair and Ruth Ann Furgala, Vice-Chair for the 2012-2013 school year.
- MSBA Executive Highlights-September 4, 2012.
- MSBA 2012-2013 Calendar of Events.
- Disability is Natural Workshop: September 28, 2012, Viscount Gort Hotel.
- St. James Assiniboia School Division New Release: Bruce Chegus, re-elected Chair and Craig McGregor, re-elected Vice-Chair for the 2012-2013 school year.
- St. James Assiniboia School Division News Release: Bruce Chegus awarded Queen Elizabeth II Diamond Jubilee Medal.
- Manitoba Education Attendance Reporting Process.
- Brian O'Leary, Superintendent, Seven Oaks School Division: Request to Public Schools' Finance Board to receive approval of the new school in Amber Trails to accommodate an opening day enrolment of 800 students.
- Hanover School Division: Ad for Assistant Superintendent of Schools.
- MSBA Conflict Resolution Workshop - November 28, 2012.
- Manitoba Education: Teaching Social Justice and Human Rights Workshop.
- St. James Assiniboia School Division Workshops: School Refusal Behaviour in Children and Adolescents: Characteristics, Assessment and Treatment & Enriching Curriculum for All Students: Developing A School Wide Enrichment Model.
- Manitoba Education School Programs Division: Youth Health Survey (YHS) 2012 - Grade 7 to 12.
- Dwight MacAulay, Chief of Protocol, Government of Manitoba: 2012 marks the Diamond Jubilee of Her Majesty The Queen.
- West Kildonan Collegiate: Wolverines Boys' hockey team traveling to Montreal to take part in the Canadian Hockey Enterprises 2012-2013 International Youth Tournament, November 30 to December 2, 2012.
- Pembina Trails School Division: David Johnson, Chair and Tim Johnson, Vice-Chair for the 2012-2013 school year.
- River East Transcona School Division: Robert Fraser, Chair and Wayne

## CORRESPONDENCE

- Ritcher, Vice-Chair for the 2012-2013 school year.
- Rick Dedi, Executive Director, The Public Schools Finance Board: Maples Collegiate - Approval to Proceed with Self-Funded Project.
  - Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Constable Edward Finney School - Roof Replacement.
  - Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Maples Collegiate Institute - Roof Replacement Phase 1.
  - Paul Birston, Manager of Architectural Services, The Public Schools Finance Board: Maples Collegiate Institute - Roof Replacement Phase 2.
  - Labour Relations, Manitoba School Boards Association: September 2012 Update - CPI, Unemployment Rate, Regional Trends.
  - Office of the Fire Commissioner: New regulatory requirements respecting elevating devices for persons with disabilities (EDPPDs).
  - Nancy Allan, Minister of Education: Maples Collegiate recipient of Manitoba Scientists in the Classroom Grant.
  - Thank You Cards - Long Service Retirement Dinner June 2012: Karen Hartikainen, Darla Grinham.
  - Big Picture Learning - Supercalendar 2012-2013.
  - Cathy Ratuski, Teacher, Riverbend School: Thank you card for flowers sent on behalf of the Board of Trustees and the Superintendents' Team.

### 12B-032 – Moved to Committee of the Whole at 7:47 p.m.

Jaworski / McGowan

That the Board move into Committee of the Whole.

Carried

Trustee Sarbit in the Chair.

### 12B-033 – Block Funding

Juan / Myskiw

That the Board respond to MTS and SOTA's request to meet regarding Block Funding of Level II Special Needs Students and invite them to attend the October 22, 2012 Informal Board meeting.

Carried

### 12B-034 – 2012-2013 Photocopier Tender

McGowan / Dela Cruz

That Gold Business Solutions be awarded the 2012-2013 Tender for photocopiers on the basis of lowest acceptable bid.

Carried



**12B-035 – Moved to Committee of the Whole at 8:35 p.m.**

Juan / McGowan

That the Board move into Committee of the Whole.

**Carried**

**SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Assistant Superintendent – Personnel Update.

The meeting adjourned at 9:30 p.m.

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Chairperson

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Secretary-Treasurer